

EXPANDED PRESIDENTS COUNCIL MINUTES – December 18, 2007
CC 126 in Bill Brod Community Center • 8:30 – 10am

Present: Joanne Truesdell, Shelly Parini, Theresa Tuffli, Baldwin van der Bijl, Scott Giltz, Steffen Moller, Joe Austin, Courtney Wilton, Anne Donelson, Jan Godfrey, Bill Briare, Colline Brown, Kate Gray, Rosemary Teetor, Maureen Mitchell, Janet Paulsen, Karen Martini, Bill Leach, and recorder Sheri Schoenborn

TOPIC / CATEGORY	KEY POINTS/NEXT STEPS (ACTION)
Financial Aid Update	<i>Tabled until January.</i>
Fireside Chat Debrief	<i>Very successful first meeting. 25 staff in attendance with great representation of areas across the campus. Focus of the first meeting was on budget and the Vice President of Instructional Services position, with many other items being brought up and discussed. Joanne, Baldwin, Courtney and Shelly answered an array of questions from staff, ranging from budget process, lean measures, climate survey, concern about length of time before a new dean will be hired in the Extended Learning Division, Harmony discussion, Bond information (when), and enrollment issues. The next meeting is scheduled for Wednesday, January 16th at 2pm, with another scheduled on January 24th at Noon. Kate Gray volunteered the Faculty Senate to get the word out on these events by distributing flyers to staff.</i>
Around the Table Updates	<ul style="list-style-type: none"> • <i>Rosemary Teetor – Working on the contract language.</i> • <i>Bill Leach – Exempt dues have been paid by all. Great turnout at Exempt Holiday Breakfast. Sign-up now for the Portland to Coast team by contacting Tara Sprehe</i> • <i>Colline Brown – Thought the Fireside Chat with the President went very well. Would Like to invite Joanne, Baldwin or Courtney to an upcoming Classified Association general membership meeting to answer questions.</i> • <i>Maureen Mitchell – Kim Hyatt, hired as Director of Allied Health, began yesterday. This position is funded by contracts.</i> • <i>Baldwin van der Bijl – Accreditation follow-up meeting is scheduled for April 29th. All materials need to be ready by mid-March for mailing purposes. 3 Task Forces have been assigned to work on items that are required.</i> • <i>Scott Giltz – Bob DelGatto, Manufacturing Instructor made a connection with OSU several weeks ago and they are interested in partnering on Energy Resource Management/Sustainability project. More to come on this in the near future.</i> • <i>Steffen Moller – attended meeting with Metro Parks/Newell Creek yesterday. Strong possibility of grant opportunities that will be looked into for the future.</i> • <i>Joe Austin – The weekend electrical shutdown went very smoothly and was back</i>

	<p>online by 9:30am Sunday. Great job done by Bill Leach and crew.</p> <ul style="list-style-type: none"> • <i>Bill Briare – The National Endowment for the Arts is sponsoring an initiative designed to restore reading to the center of American culture called “The Big Read”. The Oregon Alliance for Arts Education won a grant to implement this program in our area and CCC was selected as the local site to host two major events. On February 1st we will host a lecture by John Frohnmayer and show the movie “Fahrenheit 451” in the McLoughlin auditorium. Another performance/exhibit will be on campus on February 18th that will correlate with the Feb. 1st event.</i> • <i>BJ Rinearson – A new Employee Assistance Program (EAP) contract was signed yesterday. Expecting a smooth transition from the old to the new.</i> • <i>Karen Martini – Been very busy with gifts coming in before the end of the year. Working with Mindy Brown, Fayne Griffiths and Diane Drebin in marketing of scholarships. Looking at ways to capture names of students to let them know of these opportunities. Mike Mattson is creating a link with high school counterparts in pro-tech areas that will connect them to the process and spread the word on the many scholarship opportunities in the pro-tech fields.</i> • <i>Bill Leach – The Harmony construction is on schedule and really taking shape. Also met with city engineers/public works on our Master Plan process. Hopefully they will make some changes to initial plan, making better mitigation cost plans for us. Bill also reported that he had a fantastic team who worked 24/7 to get the electrical components updated this last weekend. The initial estimate was \$3 million to upgrade, but that may go down now that update is complete. It will be approximately 6 weeks before the report will be back to us and we will re-evaluate at that time.</i> • <i>Anne Donelson – There will be opportunities to attend a Grant Writing workshop that she will be teaching in January for CCC staff. This will be a daylong workshop, running 9-3pm on a Thursday or Friday. May also be doing this workshop for community members who have requested training.</i> • <i>Jan Godfrey – Attended WSI meeting. Promoted Wired Grant monies for CCC through IMatch. CCC has been working hard to connect and streamline better services between high schools, the college and the Oregon Employment Division for internships. Once internship is completed a letter from the governor would be sent and put in the student’s portfolio. It may be possible to receive funds that would be retroactive to 2005, based on work that CCC has already done.</i>
<p><i>President’s Report</i></p>	<ul style="list-style-type: none"> • <i>Joanne shared information about a meeting that Baldwin, Theresa and 2 board members attended with the Extended Learning Department at Portland State University. Liberal Arts Department is beginning discussions with us on a minor in</i>

Sustainable Urban Development and also a possibility of a minor in Community Health.

- *Joanne will be attending an event with FLIR tomorrow where a donation check will be picked up and a plaque will be presented representing the donation to CCC and installed in FLIR's lunchroom.*
- *A thank you letter was received from a former student currently attending OHSU. The professor at OHSU complimented her and several of the other CCC students on how well prepared they were for classes and wanted to know what their success was tied to. The students had all completed CCC's A & P classes, which prepared them for success at OHSU.*

UPCOMING MEETING DATES in 2007-08:

1/8, 1/15 (expanded), 1/22, 1/29, 2/5, 2/12, 2/19 (expanded), 2/26, 3/4, 3/11, 3/18 (expanded), 3/25, 4/1, 4/8, 4/15 (expanded), 4/22, 4/29, 5/6, 5/13, 5/20 (expanded), 5/27...

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PRESIDENTS COUNCIL MEMBERS: Joanne Truesdell, Baldwin van der Bijl, Courtney Wilton, Shelly Parini, Jan Godfrey, Anne Donelson (Director of Public Affairs), Steffen Moller (Current Chair of College Council), Sheri Schoenborn, (Recorder), Colline Brown (Clsfd Pres), Kate Gray (FTF Pres), Bill Leach (Exempt Pres), Rosemary Teetor (PTF Pres), Tim Lussier (ASG Pres), BJ Rinearson (Director of Human Resources)

EXPANDED COUNCIL MEMBERS: PC Members plus Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Karen Martini, Maureen Mitchell, Chris Robuck, Theresa Tuffli and Bill Zuelke